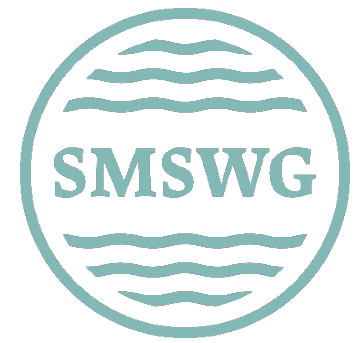


Southern Maine STORMWATER

Working Group



Attendees:

Berwick – Tammy Bellman
South Berwick – Amy Aiguier
Eliot – Jeff Brubaker, Steve Robinson
Kittery – Jessa Kellogg
GZA – Aimee Mountain
SMPDC – Abbie Sherwin
ISWG – Damon Yakovleff
York – Leslie Hinz, Dean Lessard
Maine DEP – Holliday Keen
MTA – Sean Donohue
Integrated Environmental Engineering, Inc. – Kristie Rabasca

SMSWG

1. Introductions - see the new Logo?

2. Permit Renewal/DEP Update –

- a. Second Step Department Orders/Authorization to discharge went out for 30-day public comment 3/16/2022.
 - Comments are due 4/19/2022.
 - Though our Second Step Department Orders already went out for public comment in November 2021, DEP received comments from EPA and Friends of Casco Bay that the Orders were inadequate and unlawful, so they have been sent out again, modified.
 - The new Second Step Department Orders make all “actions, schedules and milestones” in the initial Stormwater Management Plan (SWMP) submitted March 2021, plus any revisions we have written enforceable – we are just not sure how this will work. ISWG and SMSWG will be submitting comments – want to make sure that it’s only the most recent version of the SWMP that is enforceable.
 - This will cause administrative burden on the MS4s: having to go through 30-day public comment whenever need to change an action, schedule or milestone.
 - KR review of SWMPs revealed the following substantive issues related to the new orders:
 - We have some optional/above and beyond items listed in our SWMPs “as time and budget allows” – interim milestones should also be removed if there is concern about meeting them.

- Incorporates IDDE Plan and QAPP as actions by reference, so these plans must be fully implemented. Double check on all content is in progress.
 - b. KR sent out 3/18/2022 email of issues discussed by Portland ISWG, to invite SMSWG to a meeting Thursday 3/24/2022 at 1 pm for further discussion. Brian Rayback (Pierce Atwood) will be present at this meeting to offer his legal opinion. KLR will send out meeting invite to SMSWG members. (Completed)
- 3. Permit Year 1 Preparation activities and Permit Year 9 Status:
 - a. Pixels & Pulp Review and Discussion – have heard back from all the towns. P&P gave us 3 concepts for social media templates. The group was somewhat divided on their preferences. There is concern about posts getting stale if the same concept is used for every social media post. And concern that we only get one or two items. We will get a set of pre-fab documents that we can modify to use on social media or for print (not just one or two items). KLR will follow-up with P&P and provide feedback from group. Program called ‘Canva’ is where the logos and templates will live, and each town will have its own login. KLR showed Lawns to Lobsters example that was used to also create postcards, it was pretty simple to use and very easy to transform a “look” from one type of document to the next. For example. KR initially created the Lawns to Lobsters announcements for Facebook (Canva created it in a Facebook-ready format) – It took about 3 minutes to minutes transform that announcement into a post card, send it to a local printer for pickup the next day, or have Canva print it and mail it anywhere in a couple days. You could then transform it into a poster, an Instagram posting, or anything else. Kittery has a Canva account and uses this for informational postings. Berwick also already uses Canva. Each Town will have their own folder of “prefab” posts, but can also make their own using the tools available. P&P will do a ‘Canva’ training session with the group to show people how to use the program.
 - b. Construction/Post Construction–
 - Next up is construction inspection SOP for each Town – York already has some good processes in place for construction inspections, so those just need to be modified slightly for the new permit requirements. The other Town’s SOPs will be a simple one- or two-page document. KLR will be sending those out in the next couple weeks. These need to be submitted to DEP prior to 7/1 (email to Holliday Keen and Gregg, cc Alison).
 - Erosion Sediment Control Ordinance Update (due 6/30/2023) – have already met with Planning Boards or will be meeting with them soon to review. Upcoming meeting on April 21 to review model ordinance, which has already gone through legal review. Jim K will be at the April meeting to answer questions.

- Low Impact Development Ordinance Update (due 6/30/2024) – went through committee review and Abbie and Kristie have been addressing comments. Next meeting 3/24/2022 from 10am - noon
- b. SWPPP Updates – Maine DEP (Alison Moody) is reviewing Kittery for standard language/compliance with new permit requirements. Will finalize others when get that back. KLR has been working on these and we should get DEP comments soon. We are waiting for comments from Alison before we finalize the others.
- c. All other items – see attached summary of PY9 status – KLR reviewed spreadsheet with the group. KLR will be emailing towns with to-do items and will be reviewing the status of each item on the list. Updates were made to the tracking spreadsheet during the meeting. Revised tracking spreadsheet will be sent out to group soon.

4. Attendee updates

- a. Eliot – a few new catch basins have been added to address drainage issues
- b. Kittery – lining of system (11 on route 103), new catch basin on route 1 and televising (3 areas in advance of paving), and maintenance list that Jessa will send to KLR
- c. York – Woodbridge Rd reconstruction (new catch basins), Nubble Road phase II (new closed system), May for next year – new Beacon Street outfall (Long Beach). Stream Smart for Parsons and Mill Lane (Stream Smart but not MS4). York works with consultants to complete grant applications for stream smart funding. Focus on critical infrastructure and only apply for crossings that are critical for fish passage
- d. S. Berwick – Amy will ask Jay for a list of repair or new infrastructure
- e. Berwick – Tammy isn't sure what has been budgeted for stormwater upgrades. The last of the Prime Tanning buildings is being renovated and waiting on MaineDOT approval for Main Street through this area. They have a lot of good businesses interested in moving to the development. Will be a great space for Berwick. Also, the House of Hope Rec center (available to all Town) will be breaking ground soon. KR to request maintenance list in discussions with Jody Gigon.
- f. MTA – Kittery bridge maintenance scheduled – looking for contractor for work, York toll plaza construction is complete – demolition of old plaza is underway and should be completed by the end of the year (a few new BMPs are included in this construction contract). Sean asked Holliday for an update on TS4 permit, but there was no DEP update.
- g. DOT – Kerem has accepted a job with DEP and his last day with DOT is 3/25/22. Peter Newkirk will be handling things until Kerem's replacement is hired.
- h. ISWG – urban runoff is coming up – April 23 is the in-person event but there is a virtual component that folks can take advantage of. Maine Stormwater conference is scheduled for Nov 1 and 2 this year – will be opening up registration soon.
- i. SMPDC – funding opportunities: MaineDOT is launching infrastructure funding related to climate change – stream crossings could be a good choice. Congressional Discretionary Spending is available and there is a Stormwater category that folks could apply to

SMSWG Notes – 3/23/2022

(deadlines are 4/15 for King and 4/8 for Collins). Abbie will send summary email to KR for inclusion in meeting notes.

Upcoming Dates of Interest:

4/5/2022 – YardScaping Marshwood Adult Ed 6:30 – 7:30 pm

4/7/2022 -Lawns to Lobsters York Adult Ed 12-1pm

4/12/2022 - Lawns to Lobsters York Adult Ed 6:30 – 7:30 pm

4/23/2022 – Tentatively Yardscaping Kittery (Spruce Creek in person at Anita Alden’s home)

4/23/2022 – Urban Runoff 5K (in person or virtual)

November 1 and 2, 2022 – Maine Stormwater Conference

Next Meetings: (second to last Wednesday of Jan, Mar, May, July, Sept, Nov)

Wednesday May 18, 2022 – in person at York Library. Group voted for in-person meeting.

Will probably meet from noon to 1:30.

Wednesday July 20, 2022 – in person Jessa is not available on the 27th – group decided to go with the 20th. South Berwick Police Station is an option for meeting – Amy will look into this option.

Kristie Rabasca

From: Abbie Sherwin <asherwin@smpdc.org>
Sent: Wednesday, March 23, 2022 2:09 PM
To: Kristie Rabasca
Subject: SMSWG Mtg Follow-Up Funding Info

Hi Kristie,

Here's an announcement about the Congressional Directed Spending (CDS) funding opportunity I mentioned. The announcement came through Senator Collins' office.

Senator King's deadline is different, April 15th, and info for his office's process is available through his website here: <https://www.king.senate.gov/cds>

I haven't seen too much information about the DOT Infrastructure Adaptation Fund, but heard an update about it at my recent Climate Council Working Group meeting.

Maine Infrastructure Adaptation Fund - a \$20 million program through the Maine Department of Transportation that will provide grants to municipalities, tribal governments, and others to improve stormwater, drinking water, and wastewater infrastructure from flooding, rising sea levels, and extreme weather. The fund is expected to launch in April of this year.

Abbie

Abbie Sherwin

Senior Planner & Coastal Resilience Coordinator
Southern Maine Planning & Development Commission
110 Main Street, Suite 1400
Saco, ME 04072
Phone: (207) 571-7065 | Fax: (207) 571-7068
asherwin@smpdc.org | www.smpdc.org

GPCOG
GREATER PORTLAND
COUNCIL OF GOVERNMENTS

News update

**New opportunities and extended
deadline for federal funding**

Maine governments and nonprofits now have until 5 p.m. **April 15** to apply for consideration to receive direct federal funding for eligible projects through an [online portal](#) set up by the office of **Sen. Angus King** (I-Maine). (King's office had previously set a March 31 deadline.)

Sen. Susan Collins (R-Maine) has opened up a separate [online portal](#), with a deadline of 6 p.m., **April 8**. A copy of the required questions is available for download [here](#).

Congressional Directed Spending funding is included in annual federal appropriations legislation and provides a specific amount of discretionary funding to a state, locality, or nonprofit organization for projects with demonstrated civic and community value.

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**Greater Portland Council
of Governments**

970 Baxter Boulevard
Suite 201
Portland, ME 04103
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Sent by chall@gpcog.org

Permit Year 9 Status
Annual Report Due to DEP 9/15/2022

3/23/2022

KR has action item
 Town has an action item

BMP/ Measurable Goal ID	Description	Berwick Status	Eliot Status	Kittery Status - sent to Jessa 8/13/2021	South Berwick Status	York Status
Public Education						
1.1.1	Update Statewide Awareness Plan	Updated by CCSWCD 3/23/2021, accepted by DEP 3/25/2021				
1.1.2	Implement Awareness Plan	By CCSWCD				
	a. Facebook Ad campaign Think Blue Maine	Town Hall, Transfer Station, Library, Rec Center, Library				
	b. One Additional Awareness Activity (Follow Flow Posters)					
	c. Weekly Facebook Ads SMSWG	32 are completed (52 required)				
1.1.3	Continue select activities from Prior Years:					
	a1. link to www.thinkblue maine	needs a double check	needs a double check	needs a double check	needs a double check	needs a double check
	b. Promote local public event	In progress	In progress	In progress	In progress	In progress
	c. Extra activities not required:					
1.2.1	Prepare Municipal Awareness Plan					
1.2.2	Presentations/Outreach to:	Board of Selectmen 7/13/2021 Planning Board 4/21/2022 New Staff - Planner 12/2/2021	'Budget Committee: Not needed SelectBoard (not needed) Planning Board 3/1/2022 Conservation Comm 9/1/2021 meeting, then provided litterati assistance New Staff Town Manager Fact sheet via email	Council - 2/28/2022 Planning Board - 5/26/2022 Shellfish Committee - (Jessa) will aks if DMR has reached out Conservation Commission - Jessa to reach out Maybe by end of year new Planner - will address when we go to planning board 5/26	Town Council - 3/8/2022 Planning Board - 4/20/2022 Conservation Commission - Kristie	Planning Board and Select Men Shellfish Commission - leslie will aks if DMR has reached out Conservation Comission - Leslie to reach out No new staff. (Planning or Code)
1.2.2	Fact Sheets updated					
1.3.1	Continue Practices from prior years	No action required (Done)				
1.4.1	Update Targeted BMP Plan	Done				
1.4.2	Implement Targeted BMP Plan					
	Follow upsurveys					
	6 Workshops	all scheduled				
	3 Booths (replaced by 3 ads)	completed fall 2021				
	3 Points of Sale	in progress				
1.5.1	Develop Targeted (Enhanced) Outreach Plan	CCSWCD				
1.5.2	Finalized Enhanced Plan by 11/1/2014 (Coal Tar education to legislature)	CCSWCD				
Public Involvement and Participation						
2.1.1	Public Notice for SWPMPs and NOIs	planning board and council/select board meetings				

**Permit Year 9 Status
Annual Report Due to DEP 9/15/2022**

3/23/2022

KR has action item

Town has an action item

BMP/ Measurable Goal ID	Description	Berwick Status	Eliot Status	Kittery Status - sent to Jessa 8/13/2021	South Berwick Status	York Status
2.1.2	Public Notice for other implementation	in progress				
2.2.1	Host Public Events	in progress				
Illicit Discharge Detection and Elimination						
3.1.1	Create/Update Maps					
3.2.1	Create IDDE Ordinance	Done				
3.3						
3.3.1	Develop IDDE Program	Done				
3.3.2	Implement IDDE Program: outfall and CB inspections					
3.4.1	Create Ditch inspection program	Done				
3.4.2	Implement Ditch inspections	as ditching is done, need to inspect	as ditching is done, need to inspect	as ditching is done, need to inspect	as ditching is done, need to inspect	as ditching is done, need to inspect - may not do their full inspections with the students this year because coordinator is out of office for extended leave.
3.5.1	Develop list of aged septic systems	Done				
3.5.2	Implement septic inspection program	Done				
3.6.1	Meet with Water utility, provide map of UA and highest priority watershed	Done				
3.6.2	add hydrants to MS4 map	Done				
3.6.3	Obtain water quality reports and best management practices from water districts.	KLR to check	KLR to check	KLR to check	KLR to check	Leslie to check
3.6.4	Modify IDDE ordinance and begin enforcing against hydrant flushing that violates water quality standards	Done				
3.7.1	Meet with Department of Marine Resources	Done				
Construction Site Runoff Control						
4.1.1	Provide Notice to Construction Site Developers of MCGP	Done				
4.2.1	Document sites that disturb one acre or more.	Tammy doing	Planning doing	Jessa doing	Amy tracking	Leslie doing
4.3.1	Conduct construction site inspections for compliance with construction SWPPP	3 inspections needed per site	3 inspections needed per site	3 inspections needed per site	3 inspections needed per site	3 inspections needed per site
Post Construction						
5.1.1	Develop and enforce Post-Construction Ordinance	Done				
5.2.1	Track Post Construction Sites	Tammy doing	Planning doing	Jessa doing	Amy tracking	Leslie doing
5.3.1	LID for Contractors	Done				
Pollution Prevention Good Housekeeping						

**Permit Year 9 Status
Annual Report Due to DEP 9/15/2022**

3/23/2022

KR has action item
Town has an action item

BMP/ Measurable Goal ID	Description	Berwick Status	Eliot Status	Kittery Status - sent to Jessa 8/13/2021	South Berwick Status	York Status
6.1.1	Inventory of Municipal Operations	Need to update to remove school street, no maint. At Edge at Berwick	Reviewed 1/7/2022 no changes	Jessa does	Reviewed 1/4/2022	Leslie Reviewed needs minor updates
6.1.2	Update Stormwater O&M Procedures, train or meet with those implementing, and ensure implementation	KR needs to do minor update to O&M for fire based on prior inspection, and send out to all for	Police responded 1/18, Fire responded 2/7. Need to do minor update for police.	Jessa does	minor update for police fire training.	In progress - Leslie reviewing and KR will update documents
6.2.1	Training					
6.3.1	Street Sweeping	began - KR to contact JG, and cc Tammy	end of april	Will begin 4/15	Scheduled	Scheduled
6.4.1	Catch Basin Cleaning	began - KR to contact JG, and cc Tammy	first of may	Will resume after sweeping done	Scheduling	York does in Fall - Data available -
6.5.1	Maintenance and upgrade of Stormwater conveyance and outfalls	began - KR to contact JG, and cc Tammy	few new cbs to address drainage issues	lining of system (11 on rt 103), (13 on rt 1), new basin on rt1 and televising (3 areas in advance of paving). + maintenance list	Amy to get list from Jay.	Woodbridge Rd reconstruction (new basins), Nubble road phase II (new closed system), May for next year - new beacon street outfall long beach). Stream smart for parsons, mill lane (stream smart but not MS4).
6.6.1	Stormwater Pollution Prevention Plans	Sites need to let me know if changes, and sites need to do quarterly monitoring.	Sites need to let me know if changes, and sites need to do quarterly monitoring.	Sites need to let me know if changes, and sites need to do quarterly monitoring.	Sites need to let me know if changes, and sites need to do quarterly monitoring.	Sites need to let me know if changes, and sites need to do quarterly monitoring.
GIS status						
Is PY 8 AR on website?						
Other Notes?						