



# ***Bi-Monthly Meeting Notes***

## ***July 20, 2022***

### ***Hybrid (In person and Teams)***

#### Anticipated Attendees:

Eliot: Jeff Brubaker

Berwick and South Berwick – Tammy Bellman (in person), Jen McCabe (Teams)

South Berwick – Jeff Doyle (in person)

Kittery – Jessa Kellogg (in person)

York – Leslie Hinz, Dean Lessard, Kerianne Bugbee (in person)

GZA/Maine DOT – Aimee Mountain (in person)

MTA: Sean Donohue (Teams)

SMPDC – Abbie Sherwin (Teams)

Integrated Environmental Engineering, Inc. – Kristie Rabasca (in person)

#### 1) Introductions and Stormwater Updates

- a) Eliot – Public Works is busy with catch basin cleaning and ditch work; got all of their outfall inspections done; ESC Ordinance updates going to planning board for November Warrant; Route 236 DOT project (from Sanford down through Berwick and South Berwick will go to Depot Road. Depot road work is being done by Until (gas line). There are also going to be Way stations for Maine State Police installed. This work will be followed up by water/sewer upgrades by the Town next year.
- b) Kittery – managing a few DOT projects – one is the sidewalk/drainage project on Whipple Road (0.7 miles). Route 1 is going through a paving project; lots of televising and lining of pipes; will provide KLR with a maintenance summary for work done associated with catch basin and culvert maintenance. Also, Town is working with Wells Reserve and others to apply for a Federal Land Access Program grant. They propose to upsize two culverts into an open bottom box culvert and raising the height of the road – will be stream smart crossing.
- c) York – completed Nubble Road Phase 2 project; working on South Side Road – some drainage improvements; Mill Lane culvert replacements begin this week (stream smart culvert replacements).
- d) S. Berwick – all catch basins have been inspected/cleaned; outfall inspections need to be finished up; Route 236 DOT project coming through; couple catch basin replacements/repairs coming up; illicit discharge identified that flows into DOT catch basin and to Salmon Falls River (notified DOT and provided letter to owner, but likely need a plumbing inspection). Planning and Code positions are now shared with Berwick.

- e) Berwick – more subdivisions coming in – one has 20 units; catch basins have been inspected and cleaned. Dobson Road post construction mailings will go out to all homeowners (cannot locate HOA president or representative), regarding needed maintenance of several items per outfall inspections.
- f) Other partners:
  - i) MTA: construction – wrapping up the demo of the old York toll plaza which includes installation of 4 underdrained soil filters; finishing up sweeping and catch basin cleaning; will be starting outfall inspections this fall.
  - ii) Maine DOT: completing dry weather inspections, updating the online maps as we complete inspections and notifying towns when we get an exceedance in our sampling results; re-posted Kerem’s position, no longer an engineering position
  - iii) SMPDC: Grant info provided:

*The next round of Community Action Grants is now open for applications. Community Action Grants are intended to enable communities (municipal and tribal governments and unorganized territories) to undertake priority projects that reduce energy use and costs, transition to clean energy, and make communities in Maine more resilient to climate change.*

*The Request for Applications (RFA) is available on the State of Maine’s grants website: <https://www.maine.gov/dafs/bbm/procurementservices/vendors/grants>. Please see RFA# 202207107.*

*Communities must be enrolled in the Community Resilience Partnership to be eligible to apply (or may submit enrollment materials simultaneously with a grant application). Visit the Partnership website for more information on how to enroll and how to get assistance with enrolling.*

*An informational webinar will be held on August 3rd at 3pm. Details and the webinar link are the on the RFA cover page. The webinar will be recorded and posted to the Community Resilience Partnership website.*

*The Community Action Grant application deadline is September 20, 2022. The RFA document contains a link to the required application form. As a reminder, the application form and all accompanying materials (such as letters of support) must be submitted to the email address provided on the RFA cover page. Materials sent by other means cannot be accepted.*

2) Permit Year 9 Annual Report Status:

- a) Due 9/15/2022 to DEP via email
  - i) Separate reports for each Town
  - ii) KR is preparing and will provide in Draft late August
  - iii) Will need Town Manager Signatures
  - iv) KR emailed status list to each community, please reference for items still needed, but KR will send list when draft report is done also.

## SMSWG Agenda – 7/20/2022

- 3) SMSWG Scope of Services KR is drafting – will be sending this out next week, may be calling towns to ask what tasks they need done.
- 4) All SMSWG Stormwater Management Plans were submitted to DEP in June 2022 and should be final for the year. These were sent to Gregg Wood and Holliday Keene and have not heard back from either of them, but Gregg just got back to work on July 15<sup>th</sup>, so I suspect he is going through several emails to get caught up.
  - a) Will need to update and public notice them next year if/when changes are made. Posting them on the Town website is considered an acceptable form of public notice according to the permit.
- 5) Permit Year 1
  - a) DEP LID Submittals due 9/1/2022 – will require more review from planning folks. Presentation last week was recorded and recording will go out soon along with final documents. Towns will have to review the LID performance standards and determine if they will be adopted by 2024; KLR reviewed draft document with group.
    - i) Model Ordinance for LID Strategies finalized last week – Yarmouth decided to develop an LID chapter in their ordinance
    - ii) Use Model Ordinance as a basis for Submittal
      - (1) Eliot – KLR to prepare draft
      - (2) South Berwick – KLR to prepare draft
      - (3) Berwick – KLR to prepare draft
      - (4) Kittery – Jessa sent to Planning but the Town is still looking to hire a planner. KLR to prepare draft
      - (5) York – Sent to Planning Staff – KR will update for 8/11/2022 Planning Board Meeting
  - b) Public Education
    - i) KR needs to update Facebook and set up Instagram – (will promote cleanups)
    - ii) KR needs to update website and Canva Ads – may ask P&P to help with the website
    - iii) Canva Videos available
    - iv) New possible App to replace Litterati – it's called Quick Capture. And it's part of the GIS suite that we all use from ESRI. KR is working with Ali Clift at Cumberland County SWCD (thanks Ali!). Litterati raised their prices, so we have been looking for alternatives; KR and Kerianne to test out the Quick Capture app
  - c) Upcoming Fall Cleanups (to assist with promotion – let KR know if you know of others).
    - (1) South Berwick - SoBo Cleanup Brigades (3<sup>rd</sup> week of month April to November to get litter off roadsides/out of waterways and parks), (Laura Cromwell FB page manager or Pat Robinson, Conservation Commission)
    - (2) Eliot Conservation Commission – (Kari Schank) Spring cleanups (May 7 Roadside this year) various locations
    - (3) Kittery – Conservation Commission ; Spruce Creek

## SMSWG Agenda – 7/20/2022

- (4) York - Creature Dive Beach cleanups (Instagram) – others? Harbor Board cleanup happened on July 16<sup>th</sup> (they do use volunteers for this, so for future reference, we could tie this to MS4 cleanup).
- (5) Will be inviting municipal boards to cleanups as a way to promote stormwater awareness (as part of our stormwater awareness requirement under the new permit).

### 6) Other?

Pet waste and cigarette butts – group voted on tools:

Pet waste: reviewed page #28 of South Berwick SWMP – the towns don't have to all choose the same tools, but it would be more efficient if the towns agreed on the tools.

Generally, for Permit Year 1, the Towns agreed to use the following tools for the Pet Waste Measurable Goal:

- Tool #1: Stenciling – but need new stencil design
- Tool #4: Postcard to be handed out with dog licenses (need to develop)
- Tool #2: social media posts (will be done in conjunction with advertising for actual cleanups)

For Permit Year 1 for the Cigarette Measurable Goal, the group vote to use these tools:

- Tool #1: stencil will include pet waste and cigarette butts (will double up on stenciling)
- Tool #2: social media posts
- KR will provide pricing for the cigarette butt cup holders and the Cigarette Buttlers, will send out separate email and will decide later.

### Upcoming Dates of Interest:

7/26/2022 – Soak up the Rain – New England Stormwater Retrofit Manual  
([www.epa.gov/soakuptherain](http://www.epa.gov/soakuptherain))

9/1/2022 LID Ordinance requirements due to DEP (Model Ordinance)

9/15/2022 Annual Reports due to DEP

November 1 & 2 Maine Stormwater Conference Portland Holiday Inn by the Bay  
[Maine Stormwater Conference — Cumberland County Soil & Water Conservation District \(cumberlandswcd.org\)](http://MaineStormwaterConference—CumberlandCountySoil&WaterConservationDistrict.cumberlandswcd.org)

Next Meetings: late Wednesday of Jan, Mar, May, July, Sept, Nov

12:30 to 2:00 pm – In person and Teams:

Wednesday September 21, 2022 – York Library

November 16, 2022 - South Berwick Police Station

January 18, 2022 - York Library



Southern Maine Stormwater Working Group Meeting  
 Wednesday 7/20/2022  
 12:30 pm to 1:30 pm  
 1 Farmgate Road South Berwick Police Station

Printed Name	Affiliation	Signature
Tammy Bellman	Berwick and South Berwick Planner	<i>Tammy Bellman</i>
Jennifer McCabe	Berwick and South Berwick Town Manager	ZOOM/TEAMS
Amy Aiguier	South Berwick Administrative Assistant	
Jay Redimarker	South Berwick Public Works Director	
Jeff Doyle	South Berwick Public Works	<i>Jeff Doyle</i>
Abbie Sherwin	SMPDC	Teams
Jessa Kellogg	Kittery Public Works Inspector	<i>Jessa Kellogg</i>
Dave Rich	Kittery Public Works Commissioner	
Dean Lessard	York Public Works Director	<i>Dean Lessard</i>
Leslie Hinz	York Stormwater Manager/ Assistant CEO	<i>Leslie Hinz</i>
Melissa Brandt	York County SWCD	
Aimee Mountain	GZA / MaineDOT	<i>Aimee Mountain</i>
Kristie Rabasca	Integrated Environmental Engineering, Inc.	<i>Kristie Rabasca</i>
Steve Robinson	Eliot Public Works Director	
Doug Blaisdell	Eliot Public Works Staff	
Damon Yakovleff	CCSWCD	
Ali Clift	CCSWCD	
<i>Kerianne Bugbee</i>	<i>York Public Works</i>	<i>Kerianne Bugbee</i>
<i>Jeff Brubaker</i>	<i>Town of Eliot</i>	<i>Jeff Brubaker</i>
<i>Sean Donohue</i>	<i>MTA</i>	<i>Sean Donohue</i> Teams